



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

15 December 2025

Dear Mr. Cho,

Please be informed that, per Notice of Award dated 11 December 2025, issued by the Head of Procuring Entity, your company, **HANKOOK GONGJO**, is hereby given this Notice to Proceed in connection with the procurement of new air conditioning units for the Embassy, upon signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the Government Procurement Act of 2003.

Sincerely yours,


BERNADETTE THERESA C. FERNANDEZ
Ambassador and Head of Procuring Entity

Mr. CHO YOUNGCHUL

Hankook Gongjo
19-16, Jido-ro 1115beon-gil Deogyang-gu
Goyang-si, Gyeonggi-do
E-mail: lgi3066@hanmail.net
Contact no.: 031-974-3066

CONTRACT

The Contract for Procurement of New Airconditioning Units for the Embassy ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("*Embassy*"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Fernandez, and **HANKOOK GONGJO** ("*Supplier*"), with its office at 19-16, Jido-ro 1115beon-gil Deogyang-gu, Goyang-si, Gyeonggi-do, represented by Mr. Cho Youngchul, and jointly known as "*Parties*".

I. Scope of Work

The Supplier agrees to supply, deliver, and install two (2) ceiling-mounted air conditioning units (ACUs) in accordance with the technical specifications set by the Embassy in the terms of reference, which will be detailed in the next section.

II. Technical Specifications

No.	Description	Capacity	Function	Location
1	Ceiling-mounted, inverter type	13 pyeong	Cooling and heating	Maintenance Office, basement level
1	Ceiling-mounted, inverter type	8 pyeong	Cooling and heating	Cultural Office, Room 101

III. Terms of Payment

The Embassy shall pay the Supplier the total amount of Seven Million Eight Hundred Thousand Korean Won (KRW 7,800,000) for the supply, delivery, and installation of two (2) ACU units at the Embassy. The payment shall be deposited into the Supplier's bank account within seven (7) working days of the fulfillment of the Contract.

The bank account details of the Supplier are as follows:

- a. Bank Name : **Woori Bank**
- b. Account Name : **LEE MI-SOOK**
- c. Account Number : **1002-938-509039**

IV. Deliverables

- a. The Supplier shall supply, deliver, and install two (2) brand new ceiling-mounted ACUs with remote controls, meeting the technical

specifications in Section II

b. The location of the installation for each ACU is as follows:

- i. Cultural Office, Room 101
- ii. Maintenance Office at the Basement Level

V. *Warranty*

The ACUs shall be covered under a two (2)-year warranty for parts and labor from the date of installation.

VI. *Miscellaneous*

The Embassy and the Supplier agree to the following:

- a. *No Employer-Employee Relationship.* Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. *Additional Services.* Any additional services ("Additional Services") must be requested by either Party in writing and subject to the availability of suppliers and contractors in Seoul, South Korea.
- c. *Government Auditing Rules and Regulations.* The relevant accounting and auditing rules of the Government of the Republic of the Philippines shall cover this Contract.

VII. *Severability*

Should any provision of this contract be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this contract shall be unaffected thereby and shall continue to be valid and enforceable.

VIII. *Termination*

If either the Embassy or the Supplier breaches its obligations under this Contract, the other party may terminate this agreement by providing the breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

IX. *Settlement of Disputes*

The Parties shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of the contract or its breach,

termination, or invalidity.

X. Observation of Laws

Both parties shall comply with the relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in the performance of this contract.

XI. Immunity

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity, as recognized under international law and the national laws of the Republic of Korea.

XII. Entire Contract

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

13 December 2025

[EMBASSY]


BERNADETTE THERESE C. FERNANDEZ
Ambassador.
Embassy of the Republic of the Philippines

[SUPPLIER]

CHO YOUNGCHUL
Hankook Gongjo

